



# IV.-C.

Agenda Item

## County of Hanover

**Board Meeting: October 8, 2014**

**Subject:** Adoption of Resolution - FY 16 Revenue Sharing Program Application (Ashland and Beaverdam Magisterial Districts)

**Summary of  
Agenda Item:**

Annually, the Virginia Department of Transportation (VDOT) solicits applications for funding for the construction, maintenance or improvement of primary and secondary roads under the Commonwealth's Revenue Sharing Program (see the attached letter from Jennifer B. DeBruhl, Director of VDOT's Local Assistance Division). The program matches local contributions on a dollar-for-dollar basis. The tentative amount of funding available for the FY 16 program is \$185M of which localities may request up to \$10M in program funds. The application deadline is October 31, 2014, however the VDOT Richmond District has asked that applications be submitted to them by October 10. Staff is recommending applications be submitted for two projects: the Route 54 / Woodside Lane turn lane improvement project and the realignment of Elletts Crossing Road at its connection to Route 1. In 2012, the County applied for and received \$750,000 in FY 14 state Revenue Sharing program allocations for the improvements at Route 54 and Woodside Lane to be matched by the County, bringing the total funding available to \$1.5M. The current estimate for the project, which is in the design stage, is \$2.3M, resulting in a shortfall of \$800,000. To address this shortfall, staff is recommending a supplemental request of \$400,000 (\$400,000 Revenue Sharing; \$400,000 local match). The second application is for \$400,000 (\$400,000 Revenue Sharing; \$400,000 local match) for the engineering and right-of-way / utility phases to realign Elletts Crossing Road at its connection to Route 1 (see the attached location map). The preliminary estimated cost of the project is \$1.4M and it is anticipated that the balance would be provided by supplemental revenue sharing applications. The use of revenue sharing funds for this project is consistent with the County's policy to leverage these funds to support economic development. The local match for both projects would be provided from County appropriations for roads.

This action authorizes staff to make application for FY16 revenue sharing funds.

**County  
Administrator's  
Recommended  
Board Motion:**

Motion to adopt resolution "FY 16 Revenue Sharing Program Application – Route 54 / Woodside Lane Turn Lane Improvement and Realignment of Elletts Crossing Road at Route 1"

**RESOLUTION**  
**FY 16 REVENUE SHARING PROGRAM APPLICATION – ROUTE 54 /**  
**WOODSIDE LANE TURN LANE IMPROVEMENT AND REALIGNMENT OF**  
**ELLETTS CROSSING ROAD AT ROUTE 1**

WHEREAS, the Virginia Department of Transportation's Revenue Sharing Program provides funding for the construction, maintenance or improvement of Primary and Secondary roads and eligible additions to the state highway system; and

WHEREAS, the County of Hanover intends to submit an application for an allocation of \$800,000 through the Virginia Department of Transportation's FY 16 Revenue Sharing Program; and

WHEREAS, \$400,000 of these funds are requested to fund the construction of turn lanes at the Route 54 / Woodside Lane intersection; and

WHEREAS, \$400,000 of these funds are requested to fund the construction of the realignment of Elletts Crossing Road at its connection to Route 1.

NOW, THEREFORE BE IT RESOLVED that the Hanover County Board of Supervisors hereby support the application for an allocation of \$800,000 through the Virginia Department of Transportation's Revenue Sharing Program for the construction of turn lanes at the Route 54 / Woodside Lane intersection and the realignment of Elletts Crossing Road at its connection to Route 1; and,

BE IT FURTHER RESOLVED that the Hanover County Board of Supervisors hereby grants authority to the County Administrator or designee to execute agreements and take all other necessary actions pursuant to the subject projects.



# COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION  
1401 EAST BROAD STREET  
RICHMOND, VIRGINIA 23219-2000

Charles A. Kilpatrick, P.E.  
Commissioner  
July 29, 2014

To: County Administrators/City and Town Managers

Subject: FY 2016 Revenue Sharing Program

The Revenue Sharing Program continues to provide an excellent opportunity for localities to provide local funds to match state funds for priority projects in your locality. There were no additional program changes during the 2014 General Assembly session. If you are not familiar with the current legislation for the Revenue Sharing Program, I recommend that you familiarize yourself with the requirements and prioritization criteria set forth in Section 33.1-23.05 (Section 33.2-357 effective October 1, 2014) of the *Code of Virginia* and the Revenue Sharing Program Guidelines of the Commonwealth Transportation Board prior to submitting your application.

In order to identify the amount of state funds required to fully maximize local participation in advance of the finalization of the FY 2016 budget, we are again requesting applications be submitted this fall. To assist in the long term financial planning for the Program, we are also asking localities to identify their future year's anticipated Revenue Sharing Program participation by also submitting the Anticipated Future Request Worksheet. By providing us this information, we will be better prepared to estimate the funding needs for this program in the future.

If your locality wishes to participate in the program for the fiscal year starting July 1, 2015, the following items must be provided by the date below to the Local Assistance Division **through your local VDOT representative**. (Please note, your local VDOT representative may ask for this information earlier than the date below in order to provide them time to review your request prior to submittal to our office.)

**Due by October 31, 2014:**

- A *Detailed Application for Funds form* for **each project** you wish to be considered for funding – **submitted electronically** to your local VDOT representative
- A *Summary of Projects form* – **submitted electronically** to your local VDOT representative
- A resolution outlining your request to participate and support of the potential project(s) identified for possible funding from the program (sample on our website)  
(Please note: We will accept applications without a resolution but we will require its submittal by December 1, 2014 in order for your application to be considered)
- Anticipated Future Request Worksheet – **submitted electronically** to your local VDOT representative

At this time the tentative proposed allocation for the FY 2016 program is \$185M, however I do encourage you to apply for the maximum amount you wish to have allocated to your locality. As a

reminder, each locality can request up to \$10 million in state allocations with up to \$5 million of that being designated for maintenance projects. All of the referenced documents, including the electronic application, summary of projects form, and anticipated future request worksheet can be found on our website, located at <http://www.virginiadot.org/business/local-assistance.asp>.

The Department looks forward to working with you during the upcoming months. I encourage you to contact your local VDOT representative for assistance in preparing your application. If you have any questions about the Program you may contact Debbi Webb-Howells at (804) 786-1519 or by email at [Debbi.Webb-Howells@VDOT.virginia.gov](mailto:Debbi.Webb-Howells@VDOT.virginia.gov). You may also reach me at (804) 786-0334 or by email at [Jennifer.Debruhl@VDOT.virginia.gov](mailto:Jennifer.Debruhl@VDOT.virginia.gov).

Sincerely,



Jennifer B. DeBruhl

Director, Local Assistance Division

Cc: Commonwealth Transportation Board  
Virginia Association of Counties  
Virginia Municipal League  
VDOT District Administrators

## REALIGNMENT OF ELLETSS CROSSING ROAD AT ROUTE 1

